



Rules for Tustin Vietnamese Language School

POLITENESS FIRST – KNOWLEDGE SECOND



I. Parents' responsibilities:



1. Bring your children to school on time (2:15 PM).
2. Pick up your child after school (3:45 PM).
3. Inform the teacher in advance if:
 - a. Pick up your child early or bring him late.
 - b. Students are absent.
 - c. Change the phone number or address (required by the school in case of emergency).
4. Do not sit in class when class is in session.
5. Do not drive near the fence lines or the red-coned zones to keep students safe.
6. **Parents will be responsible for all the medical costs in case the student needs to be transported to the emergency room for the life-threatening situation while the Vietnamese school cannot reach parents.**



Vietnamese Tustin School is not responsible if parents bring students too early or pick them up after 3:45 PM.

II. Students' responsibilities:



1. Attend school on time, if more than 10 minutes late, parent must see the principal or vice principal for permission to attend classes.
2. There must be parent's consent for any absence.
3. If missing class or being late three times in a row without parent's consent, student will be suspended.
4. Listen to the teachers' instructions: participate in class activities, take tests and homework assignments, take lecture notes.
5. **Cannot repeat a grade for more than 3 times; will not be admitted.**



6. Respect others: no bad words, offensive behavior.
7. Do not damage books or equipment in classrooms. If so, parents will be responsible.
8. Do not bring toys, personal items (iPhone, iPod ...) or sharp objects that can injure other people in the classroom.
9. Do not use the phone during class hours.
10. Do not litter in class and school.

Students who violate the school rules more than 3 times will be subject to disciplinary action

PARENT'S ACKNOWLEDGEMENT

STUDENT'S NAME: _____ GRADE: _____

PARENT'S NAME: _____ PHONE: _____

SIGNATURE: _____ DATE: _____

Emergency Contacts:

NAME: _____ RELATIONSHIP: _____ PHONE: _____

NAME: _____ RELATIONSHIP: _____ PHONE: _____